



Rafida Asker

School Principal

 Cairo, Egypt 11865

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Dynamic leader with a proven track record at various prestigious schools; enhancing school performance through innovative strategies and fostering a culture of diversity and inclusion. Excelled in staff management and student engagement, significantly boosting morale and retention. Skilled in collaborative learning and process improvements, achieving notable advancements in educational outcomes. Organizational leader and educational administrator offering 40 years of experience as School Principal/Director . Exercises honed competencies in development, implementation and execution of performance-enhancing programs. Outstanding skills in parent communication, conflict resolution and staff management. Known for consistently supporting faculty and staff as advocate leader. To seek and maintain full-time position that offers professional challenges utilizing interpersonal skills, excellent time management and problem-solving skills.



Skills

- Staff Management
- Student and parent relations
- Attention to Detail
- Student Engagement
- Special Education
- Collaborative learning
- Process Improvements
- School event coordination
- Student Discipline
- Multitasking ability
- Codes of conduct
- Verbal and written communication
- Employee Performance Evaluations



Work History

- **School Principal**
RISE , El Sherouk , Cairo

- Promoted diversity and inclusion within the school community by creating initiatives aimed at celebrating cultural differences and fostering understanding among students, staff, and families.
- Boosted staff morale by fostering a collaborative and supportive work culture, resulting in increased job satisfaction and retention rates.
- Oversaw faculty hiring process ensuring highly qualified educators committed to student success were recruited and retained at the school level.
- Established partnerships with local businesses, community organizations, and higher education institutions for mentorship opportunities and college readiness programs.
- Expanded extracurricular offerings to promote well-rounded student development both inside and outside the classroom.
- Improved school performance by implementing innovative leadership strategies and fostering a positive learning environment.
- Implemented a comprehensive evaluation system for teachers, providing constructive feedback for growth and improvement.
- Enhanced teacher effectiveness with comprehensive professional development programs and ongoing support.
- Administered personnel policies and procedures for school faculty and staff.
- Communicated policies and procedures to students and parents regarding student behavior.
- Counseled students about rules and policies during school assemblies.

● **School Principal**

El Waha Language School, El Mokattam , Cairo

- Led school accreditation process ensuring compliance with national standards ultimately achieving full accreditation status.
- Expanded extracurricular offerings to promote well-rounded student development both inside and outside the classroom.
- Improved school performance by implementing innovative leadership strategies and fostering a positive learning environment.
- Monitored student behavior and enforced discipline policies.

● **School Principal**

MSE (Modern Schools Of Egypt), New Cairo, Egypt

- Coordinated successful school events such as fundraisers, open houses, concerts, athletic competitions, award ceremonies to increase visibility in the community.
- Promoted diversity and inclusion within the school community by creating initiatives aimed at celebrating cultural differences and fostering understanding among students, staff, and families.
- Boosted staff morale by fostering a collaborative and supportive work culture, resulting in increased job satisfaction and retention rates.
- Oversaw faculty hiring process ensuring highly qualified educators committed to student success were recruited and retained at the school level.
- Expanded extracurricular offerings to promote well-rounded student development both inside and outside the classroom.
- Established partnerships with local businesses, community organizations, and higher education institutions for mentorship opportunities and

2022-09 - 2023-09

2001-09 - 2022-06

college readiness programs.

- Increased parent engagement through regular communication, workshops, and events focused on student success.
- Improved school performance by implementing innovative leadership strategies and fostering a positive learning environment.
- Collaborated with district leaders on initiatives aimed at sharing best practices and resources among schools in the region.
- Introduced new technology tools for enhancing classroom instruction, streamlining administrative tasks, and improving communication between stakeholders.
- Developed data-driven initiatives to identify areas of improvement and implement targeted interventions for students in need.
- Implemented a comprehensive evaluation system for teachers, providing constructive feedback for growth and improvement.
- Enhanced teacher effectiveness with comprehensive professional development programs and ongoing support.
- Championed student mental health by introducing counseling services, stress-relief programs, and fostering a supportive school community.
- Cultivated positive relationships between community members, school students, and teachers.
- Performed classroom evaluations to assess teacher strategies and effectiveness.
- Monitored student behavior and enforced discipline policies.
- Administered personnel policies and procedures for school faculty and staff.
- Communicated policies and procedures to students and parents regarding student behavior.
- Oversaw schedule management and protocols for orientation, registration, and related activities.
- Trained teachers on effective teaching techniques, classroom management strategies, and behavior modification.
- Introduced modifications to English language curriculum and introduced new, effective instructional techniques.
- Maintained school focus on learning by enforcing rules related to academics, student discipline and class attendance.
- Verified student grades, attendance and schedules.
- Developed and coordinated after-school programs and activities.
- Kept school in full compliance with established policies, legal requirements and student safety standards.

1999-09 - 2001-06

School Principal

Future Schools, Cairo, Egypt

- Boosted staff morale by fostering a collaborative and supportive work culture, resulting in increased job satisfaction and retention rates
- Enhanced teacher effectiveness with comprehensive professional development programs and ongoing support
- Monitored student behavior and enforced discipline policies
- Kept school in full compliance with established policies, legal requirements and student safety standards
- Counseled students about rules and policies during school assemblies
- Cultivated positive relationships between community members, school students, and teachers

1997-09 - 1999-06

- Oversaw schedule management and protocols for orientation, registration, and related activities
- Coordinated staff and student activities to promote a safe and productive learning environment

Co School Director

MES Modern Education Schools, Fifth District, Cairo

- Promoted a safe learning environment by implementing comprehensive safety protocols and emergency preparedness plans.
- Increased parent involvement in school activities by organizing community outreach programs and regular parent-teacher conferences.
- Boosted faculty morale by providing professional development opportunities and recognizing outstanding achievements.
- Enhanced student achievement through data-driven instruction and continuous assessment of learning outcomes.
- Increased parent involvement in school activities by organizing community outreach programs and regular parent-teacher conferences
- Oversaw day-to-day operations of the school, including staff supervision, facilities management, and budget oversight, ensuring a seamless educational experience for students

1985-09 - 1997-05

School Director

Manor House, Cairo

- Created class schedules.
- Organized peer visits between teachers.
- Organized extra-curricular activities for students.
- Ensured careful monitoring of teachers and provided necessary feedback.
- Communicated with parents to encourage active parental participation in education.
- Developed comprehensive support services for at-risk students, coordinating intervention programs designed to improve academic performance and wellbeing.
- Provided detailed feedback to teams after analyzing each educator's responsibilities.
- Cultivated a culture of academic excellence, setting high expectations for both staff and students.
- Monitored student progress and implemented intervention strategies to support student success
- Trained teachers on effective teaching techniques, classroom management strategies, and behavior modification
- Performed classroom evaluations to assess teacher strategies and effectiveness
- Coordinated staff and student activities to promote a safe and productive learning environment
- Strengthened teacher-student relationships by promoting positive discipline strategies and open communication
- Focused on early childhood education initiatives, enhancing kindergarten readiness through targeted interventions during pre-K years

- Monitored and evaluated educational programs to maintain high-quality performance objectives and standards
- Prepared school budget and submitted to school board with recommendations for hiring, capital expenditures, and cost-saving initiatives
- Collaborated with administration staff to develop functional budgets within allocated funds



Education

1978-09 - 1983-08

Ph.D.: Biology

London School of Hygiene And Tropical Science - London. UK

1978-01 - 1979-06

Diploma: Genetics

University of London - London, United Kingdom

1976-09 - 2024-11

Master of Science: Genetics

Faculty of Science ,Kuwait University - Kuwait

1974-06

Bachelor of Science: Zoology And Chemistry

University of Kuwait - Kuwait

1970-09 - 1970-06

General Secondary Certificate(Thannaweyia Amma

Tulaitela Secondary School - Kuwait



Accomplishments

- **Techniques of coaching sessions from EDU Education Business school and New Castle Business college.**
- **b) Professional Practitioner in coaching from EDU Education Business school and New Castle Business college.**
- **c)Professional trainer from EDU Education Business School and New Castle Business college.**
- **d) Certified School Coach (Instructional Coaching) from EDU Education Business College , Arabic School of Coaching in Saudi Arabia and New Castle Business College in both levels one and two.**
- **e) Certified Relationship coach from EDU Education Business College , Arabic School of Coaching in Saudi Arabia and New Castle Business College.**
- **f) Certified life Coach from EDU Education Business College, Arabic School of Coaching in Saudi Arabia and New Castle Business College.**
- **G) Emotional Freedom Technique practitioner(EFT) from New Castle Business College & EDU Education Business School**



Affiliations

- **-Member of the Egyptian British Education Association-EBEA,London.**
- **-Member of the American Genetic Associations , Washington D.C- U.S.A**
- **-Member of the Educational Occupations Trade Union , Cairo – Egypt**
- **-Member of HCAA (Heliopolis Community Association for different Activities)**
- **-Member of the Learning Disability Association in Egypt (ELDA)**
- **- Member of the Council of Arab Businesswomen (CABW)**
- **-Board member of the International Dry Ice Company (DIFCO2)**

-A Rotarian since 2001 in Rotary Club New Cairo . District 2451.

-The Initiator of an in-hospital schooling program and the founder of the hospital school in Children's Cancer Hospital (57357) . by initiating an educational curriculum that has helped children to keep up with their education during their hospital stay, since 2008 .In hospital school Logo: **They Medicate , We Educate.**



Certifications

- Certificate of" Honorable well oriented mother" from the UNESCO
- Awarded a certificate of Membership as a professional certified trainer (PCTTM) -practitioner from the Canadian Global Consulting and Training Center (CGC) 2014.
- Certificate of merit and recognition from the UNESCO. for exceptional work and support in the field of Education 2013-2014.
- Awarded a certificate of appreciations for great deeds and continuous contributions as one of 100 best personalities for the year 2022 from Harvest College.